



INTERNATIONAL COMMUNITY SCHOOL

Job Title: Accounting Teacher

Employer's Name: International Community School

Employment Start Date: December, 2024

Job Type: Full Time

School/Campus: Accra Campus

ABOUT THE SCHOOL:

International Community School Ghana is a world-class institution providing students with an inclusive holistic and international education needed to succeed in college/university and become patriotic leaders.

We educate confident, responsible and engaged learners from pre-school through to high school. Our students take the Cambridge International Exams, IGCSE and the AS/A Level Exams.

THE POSITION:

We are seeking a passionate and experienced Accounting Teacher with a minimum of three years' working experience in planning and teaching the IGCSE and A-level Accounting Curriculum to join our dynamic team at the Accra campus. The successful candidate will be responsible for delivering high-quality accounting instruction to students, developing engaging lesson plans and fostering a supportive learning environment. The role involves teaching various levels of accounting, from introductory to advanced courses, and may include preparing students for professional qualifications.

BENEFITS

ICS ensures that its teachers/staff are well catered for by offering them incentives and benefits as much as the resources of the school would allow.

These benefits are as follows:

- 1. Competitive Remuneration**
- 2. Bursary/Scholarship for staff wards (Maximum of 2 kids)**
- 3. Continuous Staff Training and Development for professional growth.**
- 4. Social Security Contribution (Tier 1)**
- 5. Enterprise Trustees Contribution (Tier 2)**
- 6. Provident fund Contribution (Tier 3)**

JOB PURPOSE:

The primary purpose of this role is to provide exceptional accounting education that prepares students for academic and professional success. The Accounting Teacher will inspire students to develop their analytical skills, critical thinking, and ethical understanding of accounting principles. This position aims to contribute to

the academic growth of students and to support their journey towards becoming competent accounting professionals.

KEY RESPONSIBILITIES:

- Plan, prepare, and deliver instructional activities that facilitate active learning experiences.
- Develop schemes of work and lesson plans.
- Establish and communicate clear objectives for all learning activities.
- Use relevant technology to support and differentiate instruction.
- Encourage and monitor the progress of individual students and use information to adjust teaching strategies.
- Maintain accurate and complete records of students' progress and development.
- Manage student behavior in the classroom by establishing and enforcing rules and procedures.
- Participate in department meetings, school functions, and professional development sessions.
- Prepare students for internal and external examinations and assessments.
- Provide a variety of learning materials and resources for use in educational activities.
- Assign and grade class work, homework, tests, and assignments.

PERSON SPECIFICATION:

Qualifications:

- Must have a minimum of Bachelor of Education, Accounting or Finance option. Master's degree qualification in Accounting, Finance preferred.
- Successful teaching experience with IGCSE and A-level students.
- Qualified Teacher Status (QTS) or equivalent.
- Relevant professional accounting qualifications (e.g., CPA, ACCA, CIMA) are an advantage.

Experience:

- Proven experience in teaching the Cambridge Accounting curriculum at the secondary or post-secondary level
- Demonstrated experience in curriculum development and lesson planning.
- Experience with educational technology and online teaching platforms is a plus.

Skills and Attributes:

- Strong knowledge of accounting principles and practices.

- Excellent communication and interpersonal skills.
- Ability to explain complex concepts in a clear and understandable manner.
- Strong organizational and time management skills.
- Commitment to continuous professional development and learning.
- Ability to motivate and inspire students to achieve their best.

Personal Qualities:

- Passionate about teaching and subject matter.
- Patient, approachable, and empathetic.
- High level of integrity and professionalism.
- Adaptable and open to new teaching methods.

Application Process:

Kindly submit your CV, a cover letter, a letter of recommendation from your current head and contact of two references who will be contacted if shortlisted. Only shortlisted applicants would participate in the exams writing, teaching demonstration and interview.

The International Community School is totally committed to safeguarding the welfare of children and young people and expects the same from its employees. All new staff will be subject to enhanced pre-employment clearance including identity checks, criminal background checks, qualification checks and employment checks to include an exploration of any gaps in employment and two satisfactory employment checks.

Submit queries, if any and your completed application to portia.odei@icsghana.info/hr@icsghana.info