



Job Title: Assistant Teacher (with focus on Special Needs)

Employer's Name: International Community School

Employment Start Date: January 2026

School/Campus: Accra Campus

ABOUT THE SCHOOL:

International Community School Ghana is a world-class institution providing students with an inclusive holistic and international education needed to succeed in college/university and become a public leader.

We educate confident, responsible and engaged learners from pre-school through to high school. Our students take the Cambridge International Exams, IGCSE and the AS/A Level Exams.

THE POSITION:

At ICS, we believe that every child deserves an inclusive and nurturing educational environment to thrive academically, emotionally and socially. We are dedicated to providing exceptional support and tailored instruction to students with diverse learning needs. As a result, the school seeks to recruit a compassionate and dedicated **Preschool Assistant Teacher** with a **strong background in supporting children with special needs**. The successful candidate will work closely with lead teachers to provide individualized support, foster inclusive learning environments, and ensure every child thrives academically, socially and emotionally.

BENEFITS

ICS ensures that its teachers/staff are well catered for by offering them incentives and benefits as much as the resources of the school would allow.

These benefits are as follows:

1. **Competitive Remuneration**
2. **Bursary/Scholarship for staff wards (Maximum of 2 kids)**
3. **Continuous Staff Training and Development for professional growth.**
4. **Provident fund Contribution**
5. **Enterprise Trustees Contribution**
6. **Social Security Contribution**

PRIMARY ROLE:

- ✧ Assist in planning and delivering lessons tailored to diverse learning needs.
- ✧ Provide one-on-one and small group support for students with special needs.
- ✧ Collaborate with teachers, parents and specialists to implement Individualized Education Plans (IEPs).
- ✧ Create a safe, nurturing, and inclusive classroom environment.
- ✧ Support students in developing independence, confidence, and social skills

PERSON SPECIFICATION

Requirements

Evidence of:

- First degree in Special Education or a related field is highly preferred.
- Experience working with children with learning differences, disabilities, or developmental challenges.

Special Knowledge/Skills:

- A deep understanding of various exceptionalities, including learning disabilities, developmental delays and physical/sensory impairments.
- Ability to interpret diagnoses, policy, procedures and data
- Good organizational, communication and interpersonal skills

Working Conditions: Mental Demands/Physical Demands/Environmental Factors:

- Ability to maintain emotional control under stress is required.
- Frequent classroom visits; occasionally prolonged and irregular hours.
- Ability to work collaboratively as part of a team.

Application Instructions:

NOTE:

Kindly submit your CV, application letter, certificates and a letter of recommendation from your current Head and contact two references who will be contacted if shortlisted. Only shortlisted applicants would participate in the exams writing, teaching demonstration and



interview. All appointments are subject to identity checks, criminal record checks and successful references.

Submit queries if any and your completed application to hr@icsghana.info.