



Job Title: French Language & Literature Teacher

Employer's Name: International Community School

Employment Start Date: 1st September, 2026

School/Campus: Accra Campus

ABOUT THE SCHOOL:

International Community School Ghana is a world-class institution providing students with an inclusive holistic and international education needed to succeed in college/university and become patriotic leaders. We educate confident, responsible, and engaged learners from pre-school through to high school. Our students take the Cambridge International Exams, IGCSE, and the AS/A-Level Exams.

THE POSITION:

We are seeking to recruit an exceptional and passionate French Language and Literature Teacher to join our vibrant A-Level and IGCSE academic team. The ideal candidate will be an experienced educator with a deep love for the French language and culture, dedicated to inspiring students to achieve excellence in their linguistic and literary pursuits. As a vital member of our team, you will have a proven track record of preparing students for success in Cambridge International examinations and fostering a lifelong appreciation for languages and literature.

RESPONSIBILITIES/DUTIES:

Instruction & Curriculum Delivery:

- ✓ Design, prepare and deliver engaging lessons that ignite curiosity and promote a love for the French language and literature.
- ✓ Establish clear learning objectives, structured lesson plans, and effective instructional sequences tailored to the needs of IGCSE and A-Level students.
- ✓ Employ diverse teaching strategies to cater to varied learning styles and academic levels.
- ✓ Integrate technology seamlessly to enrich classroom experiences and facilitate effective language acquisition.

Language & Literature Development:

- ✓ Teach core principles of French, including advanced grammar, vocabulary, syntax and literary analysis.
- ✓ Cultivate students' appreciation, understanding and critical engagement with French literature and culture.
- ✓ Enhance verbal communication skills through reading, discussion, debate and presentations.

- ✓ Develop students' writing abilities across various genres and formats aligned with curriculum standards.
- ✓ Promote critical thinking and analytical reasoning in all facets of language and literary study.

Classroom & Behavior Management:

- ✓ Create a safe, inclusive and stimulating learning environment that encourages active participation.
- ✓ Promote independent and collaborative learning experiences.
- ✓ Maintain discipline in accordance with school policies to ensure a positive and productive atmosphere.
- ✓ Oversee student behavior during extracurricular activities as needed.

Assessment & Progress Monitoring:

- ✓ Track student progress through formative and summative assessments.
- ✓ Design, administer and evaluate assessments that align with curriculum objectives.
- ✓ Use performance data to adapt teaching approaches and support individual student growth.

Collaboration & Communication:

- ✓ Build strong relationships with students, colleagues, counselors and administrators to support holistic development.
- ✓ Maintain open communication with parents and guardians regarding student progress and well-being.
- ✓ Keep accurate records of attendance, grades, assessments and test scores in accordance with school policies.

Professional Development & Engagement:

- ✓ Participate actively in staff meetings, training and school initiatives.
- ✓ Pursue ongoing professional growth to stay abreast of the latest pedagogical trends and best practices in language teaching.

EDUCATION, QUALIFICATIONS, KNOWLEDGE & EXPERIENCE:

- Bachelor's degree in French, Linguistics, or Education (master's preferred).
- Minimum 5 years' experience teaching Cambridge IGCSE and A-Level French.
- Valid teaching certification/license.
- Excellent command of French and modern pedagogical approaches.
- Strong classroom management and communication skills.
- Creativity, innovation and passion for inspiring students.
- Proficiency in integrating digital tools and technology into teaching.
- Up-to-date with modern pedagogical approaches and trends in language education.



- Proven ability to motivate high-achieving students and extend gifted learners.
- High standards of professional conduct, resilience under pressure and excellent communication skills.

APPLICATION INSTRUCTIONS:

Please submit your CV, certificates, a cover letter, a letter of recommendation from your current Head, and contact details of two references who will be contacted if shortlisted. Only shortlisted candidates will be invited to participate in the written assessment, interview, and teaching demonstration process. All appointments are subject to identity checks, criminal record checks, and successful references.

For queries and to submit your completed application, please contact:

Email: hr@icsghana.info