



Job Title: Preschool Floating Teacher

Employer's Name: International Community School

Employment Start Date: 1 st September, 2026

School/Campus: Accra Campus

ABOUT THE SCHOOL:

International Community School Ghana is a world-class institution providing students with an inclusive holistic and international education needed to succeed in college/university and become patriotic leaders. We educate confident, responsible and engaged learners from pre-school through to high school. Our students take the Cambridge International Exams, IGCSE and the AS/A-Level Exams.

THE POSITION:

We are seeking to recruit a dedicated and adaptable Preschool Floating Teacher who will provide flexible support across multiple classrooms, assist lead teachers and assistant teachers as needed. This unique role ensures continuity of care and learning by stepping into different classrooms, maintaining routines and supporting children's development in alignment with the school's curriculum and values.

KEY RESPONSIBILITIES/DUTIES:

- Classroom Support
- Provide instructional and caregiving support in various preschool classrooms.
- Assist lead teachers with lesson delivery, activities, and classroom management.
- Step in to cover staff absences and maintain consistency in routines.
- Child Supervision & Care
- Supervise children during play, meals, and rest times, ensuring safety and well-being.
- Support children's emotional, social, and academic development.
- Encourage positive peer interactions and conflict resolution.
- Collaboration & Communication
- Work closely with lead teachers to understand classroom needs and expectations.
- Share observations about children's progress with the lead teacher.
- Collaborate with staff to maintain a cohesive and supportive learning environment.
- Classroom Organization
- Prepare materials and assist in setting up activities.
- Help maintain clean, organized, and welcoming classrooms.

EDUCATION, QUALIFICATIONS, KNOWLEDGE, SKILLS & EXPERIENCE:

The Ideal Candidate Should Have:

- Bachelor's degree in early childhood education or related field preferred.
- Minimum of 3 years' experience working with preschool children.
- Flexibility to adapt to different classrooms and teaching styles.
- CPR and First Aid certification is an advantage.

Skills & Attributes:

- Strong communication and interpersonal skills.
- Patience, empathy and ability to remain calm in challenging situations.
- Creativity in supporting engaging, age-appropriate activities.
- Organizational skills to manage multiple tasks across classrooms.
- Commitment to safeguarding children and ensuring their well-being.

APPLICATION INSTRUCTIONS:

NOTE:

Kindly submit your CV, certificates and a cover letter, a letter of recommendation from your current Head and contact details of two references who will be contacted if shortlisted. Please note that only shortlisted candidates will be contacted and invited to take part in the examination writing and interview process. All appointments are subject to identity checks, criminal record checks and successful references.

Submit queries, if any and your completed application to hr@icsghana.info